



Lynchburg Expressway Appearance Fund (LEAF) Special Revenue Fund. The Lynchburg Expressway Appearance Fund (LEAF) accounts for any pledges and donations from citizens and businesses for the beautification of major transportation corridors throughout the City by the planting of trees, shrubs, and flowerbeds.

	Actual FY 2004	Adopted FY 2005	Department Requested FY 2006	Manager's Proposed FY 2006	Adopted FY 2006
FUND SUMMARY					
BEGINNING FUNDS	\$9,962	\$0	\$3,268	\$3,268	\$3,268
REVENUES					
Revenue from pledges and donations	20,134	0	0	0	0
TOTAL REVENUES	<u>\$20,134</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
EXPENDITURES					
Contractual Services					
Grounds Maintenance Services	24,450	0	0	0	0
TOTAL EXPENDITURES	<u>\$24,450</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
ENDING FUNDS	<u>\$5,646</u>	<u>\$0</u>	<u>\$3,268</u>	<u>\$3,268</u>	<u>\$3,268</u>

Lynchburg Expressway Appearance Fund (LEAF) Special Revenue Fund Budget Description

No funds were requested for FY 2006.



Museum System Special Revenue Fund. This fund was established to receive funds from admission and other museum fees, gift sales, grants and charitable contributions. These funds are appropriated annually as needed for the Museum System's education, exhibit and artifact preservation programs and for various special projects as recommended by the Museum Advisory Board.

	Actual FY 2004	Adopted FY 2005	Department Requested FY 2006	Manager's Proposed FY 2006	Adopted FY 2006
FUND SUMMARY					
BEGINNING FUNDS	\$10,352	\$10,352	\$7,491	\$7,491	\$7,491
REVENUES					
Charges for Services (Admissions)	\$9,208	\$11,000	\$19,000	\$19,000	\$19,000
Miscellaneous Revenue (includes Digs)	254	300	300	300	300
TOTAL REVENUES	\$9,462	\$11,300	\$19,300	\$19,300	\$19,300
EXPENDITURES					
<i>Salaries</i>	5,178	6,175	6,175	6,175	6,175
<i>Employee Benefits</i>	396	473	473	473	473
<i>Contractual Services</i>					
Advertising and Public Relations Services	2,470	2,270	3,120	3,120	3,120
<i>Other Services</i>					
Supplies	750	100	100	100	100
Audiovisual Supplies	958	100	100	100	100
Recreation & Activity	965	1,000	1,000	1,000	1,000
Awards & Recognition	0	0	2,000	2,000	2,000
Volunteer Recognition	0	25	25	25	25
Building M&R Materials	106	150	150	150	150
Training & Meetings	1,500	1,000	1,500	1,500	1,500
General Fund Transfer (Diggs Trust)					
TOTAL EXPENDITURES	\$12,323	\$11,293	\$14,643	\$14,643	\$14,643
ENDING FUNDS	\$7,491	\$10,359	\$12,148	\$12,148	\$12,148

Museum System Special Revenue Fund Budget Description

The Department Requested FY 2006 Museum Fund budget of \$14,643 represents a 29.7% increase of \$3,350 as compared to the Adopted FY 2005 budget of \$11,293.

Significant change introduced in the Department Requested FY 2006 budget:

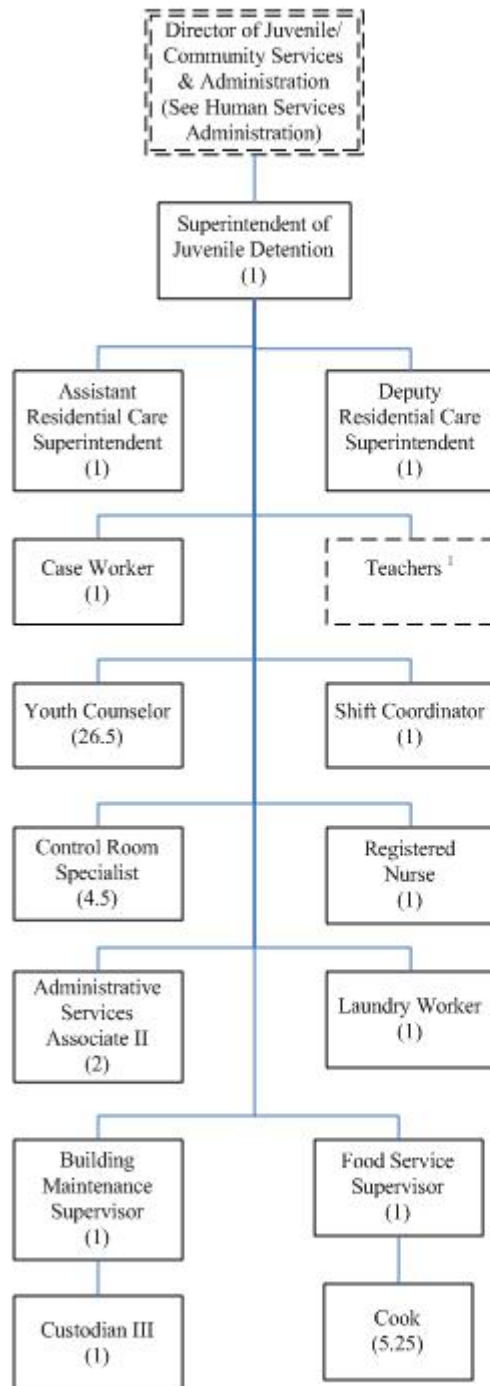
- Increased revenues due to the opening of the Old Courthouse Museum.

All items requested were proposed by the City Manager for funding.

The Proposed FY 2006 Museum Fund budget was adopted by City Council without changes.



REGIONAL JUVENILE DETENTION CENTER
(Human Services Department)



POSITION SUMMARY
48.25 City Funded Positions
48.25 Total Funded Positions

1. Administered by the Lynchburg City Schools



Regional Juvenile Detention Center Fund. The Center provides a secure facility to house and care for juvenile offenders in the cities of Lynchburg and Bedford as well as the counties of Amherst, Appomattox, Bedford, Campbell, Charlotte and Nelson under the purview of the law who are awaiting disposition of their charges by the Juvenile and Domestic Relations Court or transportation to a state facility. Administration of the Juvenile Detention Center is governed by the Lynchburg Regional Detention Home Advisory Board.

	Actual FY 2004	Adopted FY 2005	Department Requested FY 2006	Manager's Proposed FY 2006	Adopted FY 2006
FUND SUMMARY					
PERSONNEL (FTE)	51	48.25	48.25	48.25	48.25
BEGINNING FUNDS (UNDESIGNATED)	(\$43,026)	\$0	\$0	\$0	\$0
Funding for FY 2003 encumbrances	6,055	0	0	0	0
Use of Heavy Maintenance & Equipment Res	34,483	0	0	0	0
Total Beginning Funds Undesignated	(\$2,488)	\$0	\$0	\$0	\$0
REVENUES					
Charges for Services	1,461,143	1,503,385	1,564,558	1,564,558	1,564,558
Intergovernmental	1,228,487	1,191,809	1,188,784	1,188,784	1,188,784
Miscellaneous	52	0	0	0	0
TOTAL REVENUES	\$2,689,682	\$2,695,194	\$2,753,342	\$2,753,342	\$2,753,342
EXPENDITURES					
Salaries	1,785,674	1,832,616	1,909,603	1,909,603	1,909,603
Supplies	147,447	169,370	169,865	169,865	169,865
Equipment Operation & Maintenance	22,252	13,500	18,000	18,000	18,000
Internal Services	4,299	4,544	4,634	4,634	4,634
Rentals & Leases	2,292	2,000	2,692	2,692	2,692
Utilities	50,774	54,500	61,300	61,300	61,300
Contractual Services	30,010	15,550	20,030	20,030	20,030
Training & Meetings	1,917	4,000	3,000	3,000	3,000
Indirect Costs	206,461	213,919	197,302	197,302	197,302
Debt	273,146	270,227	250,792	250,792	250,792
Worker's Compensation	82,115	0	0	0	0
Nondepartmental Payments	37,203	59,273	25,377	25,377	25,377
Self Insurance	13,883	14,578	14,578	14,578	14,578
Contingency	0	16,117	10,000	10,000	10,000
Heavy Equipment & Maintenance	38,372	25,000	25,000	25,000	25,000
Worker's Compensation	0	0	20,000	20,000	20,000
TOTAL EXPENDITURES	\$2,695,845	\$2,695,194	\$2,732,173	\$2,732,173	\$2,732,173
ENDING FUNDS (DESIGNATED)	(\$8,651)	\$0	\$21,169	\$21,169	\$21,169

Regional Juvenile Detention Center Fund Budget Description

The Department Requested FY 2006 Juvenile Services Lynchburg Regional Juvenile Detention Center budget of \$2,732,173 represents a 1.4% increase of \$36,979 as compared to the Adopted FY 2005 budget of \$2,696,566.

No significant changes were introduced in the Department Requested FY 2006 budget.

All items requested were proposed by the City Manager for funding.

The Proposed FY 2006 Juvenile Services Lynchburg Regional Juvenile Detention Center budget was adopted by City Council without changes.

***Regional Juvenile Detention Center Fund Performance Measures*****Goal 1:**

To provide cost effective juvenile detention services.

Objective:

Implement cost containment financial strategies.

Performance Measure:

Cost per day will not exceed the State average for secure juvenile detention services.

Projected FY 2005

100%

Target FY 2006

100%

Goal 2:

To provide quality services as well as a safe and secure environment as promulgated by the Virginia Department of Juvenile Justice and Interdepartmental Core Licensure.

Objective:

Maintain certification through the Virginia Department of Juvenile Justice and Interdepartmental Core Licensure

Performance Measure:

To achieve a minimum of 95% State certification compliance rate.

Projected FY 2005

95%

Target FY 2006

95%

Goal 3:

To provide mental health screenings on all intakes.

Objective:

Administer mental health screening during admission or within 24 hours of admission.

Performance Measure:

Provide mental health screenings to juvenile detainees

Projected FY 2005

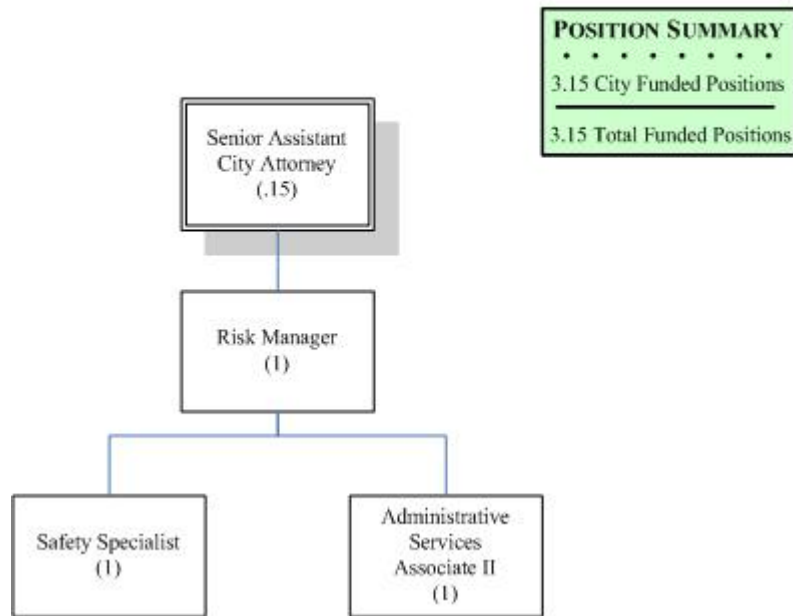
100%

Target FY 2006

100%



RISK MANAGEMENT OFFICE





Risk Management Fund. The Risk Management Program was established by City Council effective January 1, 1986, as an alternative to the routine procurement of general liability and automobile liability insurance policies from commercial insurance companies. The program is funded through annual contributions from the General Fund, Utility Funds, Airport Fund, Regional Juvenile Detention Fund and Self-Insurance Fund interest income. The claims placed in this fund are expended in lieu of insurance to settle liability claims filed against the City.

	Actual FY 2004	Adopted FY 2005	Department Requested FY 2006	Manager's Proposed FY 2006	Adopted FY 2006
FUND SUMMARY					
PERSONNEL (FTE)	3.15	3.15	3.15	3.15	3.15
BEGINNING FUNDS	\$1,876,947	\$1,868,434	\$1,978,445	\$1,978,445	\$1,978,445
REVENUES					
General Fund	476,695	559,101	568,752	568,752	568,752
Water Fund	109,807	116,873	125,705	125,705	125,705
Sewer Fund	92,868	96,453	100,512	100,512	100,512
Sewer Fund - Treatment Plant	50,891	54,508	61,089	61,089	61,089
Airport Fund	48,655	52,310	58,383	58,383	58,383
Solid Waste Fund	104,071	107,332	112,040	112,040	112,040
Juvenile Detention Home	13,883	14,578	17,353	17,353	17,353
Interest Earnings	23,384	35,000	25,000	25,000	25,000
Subrogation	24,105	25,000	35,000	35,000	35,000
TOTAL REVENUES	\$944,359	\$1,061,155	\$1,103,834	\$1,103,834	\$1,103,834
EXPENDITURES					
<i>Salaries</i>	133,531	135,486	134,109	134,109	134,109
<i>Employee Benefits</i>	40,804	45,178	48,768	47,695	47,695
<i>Contractual Services</i>					
Maintenance and Repair	0	1,300	1,300	1,300	1,300
Miscellaneous Contractual Services	3,654	16,050	16,050	16,050	16,050
<i>Internal Services</i>					
Fleet Services	2,646	2,820	2,967	2,967	2,967
<i>Other Charges</i>					
Supplies and Materials	5,136	10,153	10,153	10,153	10,153
Travel and Training	3,308	6,546	6,546	6,546	6,546
Telecommunications	924	1,400	1,400	1,400	1,400
Postage and Mailing	249	800	800	800	800
Dues & Memberships	1,555	2,145	2,145	2,145	2,145
SUB-TOTAL OPERATING EXPENDITURES	\$191,807	\$221,878	\$224,238	\$223,165	\$223,165
Insurance	517,116	579,266	669,596	669,596	669,596
Claims	243,949	150,000	150,000	150,000	150,000
TOTAL INSURANCE AND CLAIMS	\$761,065	\$729,266	\$819,596	\$819,596	\$819,596
TOTAL EXPENDITURES	\$952,872	\$951,144	\$1,043,834	\$1,042,761	\$1,042,761
ENDING FUNDS	\$1,868,434	\$1,978,445	\$2,038,445	\$2,039,518	\$2,039,518

**Risk Management Fund Budget Description**

The Department Requested FY 2006 Risk Management Fund budget of \$224,238 represents a 1.1% increase of \$2,360 from the Adopted FY 2005 budget of \$221,878.

No significant changes were introduced in the Department Requested FY 2006 budget.

All items requested are proposed by the City Manager for funding.

The Proposed FY 2006 Risk Management Fund budget was adopted by City Council without changes.

Risk Management Fund Performance Measures**Goal 1:**

Ensure safe working environment for all City employees

Objective:

Reduce safety and loss control hazards within City-owned buildings and at construction worksites

Performance Measure:

Annually inspect the 170+ City-owned properties and conduct random worksite inspections (average of 20 per month). Report findings departmentally with recommendations within 30 days after inspection.

Projected FY 2005

80%

Target FY 2006

100%

Goal 2:

Track all reported employee injuries and generate loss reports for management.

Objective:

Reduction of workers' compensation injuries.

Performance Measure:

Generate semi-annual departmental employee injury reports (# of employee injuries per year)

Projected FY 2005

100%

Target FY 2006

100%

Goal 3:

Effective claims resolution

Objective:

Resolve claims for and against the City in an equitable and timely manner

Performance Measure:

Number of claims incurred vs. resolved:

- 110 estimated claims – 98 resolved in FY05 (includes liability claims against the City)
- 85 estimated subrogation claims – 78 resolved in FY05 (includes subrogation claims on behalf of the City)

Projected FY 2005

89%

Target FY 2006

100%

93%

100%



Special Welfare Fund. Accounts for monies received by Social Services to be used for those persons in the custody of the City and those receiving public assistance. The funds received are Christmas donations for children in the City's custody as well as restitution payments made by individuals who received public assistance for food stamps and fuel. Those monies are not part of the locality's reimbursements for regular program and administrative costs incurred by the City in delivering services to the citizens. Also, funds are received from the Health Department for pre-screening of clients by Social Workers. These funds are used for various Social Services expenses.

	Actual FY 2004	Adopted FY 2005	Department Requested FY 2006	Manager's Proposed FY 2006	Adopted FY 2006
FUND SUMMARY					
BEGINNING FUNDS	\$26,953	\$26,953	\$36,324	\$36,324	\$36,324
REVENUES					
Donations and Restitutions	127,448	91,036	66,589	66,589	66,589
Interest	391	1,075	600	600	600
Revenue from the Commonwealth	6,901	3,178	2,250	2,250	2,250
Revenue from Federal Government	878	3,178	2,250	2,250	2,250
TOTAL REVENUES	\$135,618	\$98,467	\$71,689	\$71,689	\$71,689
EXPENDITURES					
Christmas Fund	2,100	5,981	2,100	2,100	2,100
Special Items Program	373	2,194	375	375	375
Supplemental Security Income	120,610	79,531	60,000	60,000	60,000
Food Stamps Restitution	3,164	3,195	3,164	3,164	3,164
Interest /Fiscal Relief	0	1,075	600	600	600
Fuel Restitution	0	135	150	150	150
Miscellaneous Other Expenses	0	6,356	5,300	5,300	5,300
TOTAL EXPENDITURES	\$126,247	\$98,467	\$71,689	\$71,689	\$71,689
ENDING FUNDS	\$36,324	\$26,953	\$36,324	\$36,324	\$36,324

Special Welfare Fund Budget Description

The Department Requested FY 2006 Special Welfare Fund budget of \$71,689 represents a 37.4% decrease of \$26,778 as compared to the Adopted FY 2005 of \$98,467.

Significant change introduced in the Department Requested FY 2006 budget:

- \$28,904 increase in Supplemental Security Income.

All items requested were proposed by the City Manager for funding.

The Proposed FY 2006 Special Welfare Fund budget was adopted by City Council without changes.



Stadium Fund. Supports the operations and maintenance of Lynchburg City Stadium and Calvin Falwell Field per the Memorandum of Understanding dated September 2002.

	Actual FY 2004 (a)	Adopted FY 2005	Department Requested FY 2006	Manager's Proposed FY 2006	Adopted FY 2006
FUND SUMMARY					
BEGINNING FUNDS	\$0	\$487,699	\$231,759	\$231,759	\$231,759
Revenues					
<i>Charges for Services</i>					
Meals tax	18,328	20,000	30,000	30,000	30,000
Sales Tax	8,882	4,295	6,000	6,000	6,000
Property Rental	0	10,000	10,000	10,000	10,000
Advertising	221,523	251,500	298,000	298,000	298,000
Skybox Rental	74,156	86,000	110,000	110,000	110,000
Concessions	307,880	349,564	425,000	425,000	425,000
Admissions	241,658	284,000	291,000	291,000	291,000
Merchandise	63,360	74,928	77,000	77,000	77,000
Special Promotions	78,326	72,600	74,000	74,000	74,000
Miscellaneous Revenues	81,546	88,500	96,000	96,000	96,000
Fundraising	375,000	0	0	0	0
Interest	3,240	0	3,000	3,000	3,000
Total Revenues	\$1,473,899	\$1,241,387	\$1,420,000	\$1,420,000	\$1,420,000
Transfers In					
General Fund	196,511	196,511	156,971	156,971	156,971
City Capital Projects Fund	50,000	0	0	0	0
Total Transfers	\$246,511	\$196,511	\$156,971	\$156,971	\$156,971
Total Revenues and Transfers	\$1,720,410	\$1,437,898	\$1,576,971	\$1,576,971	\$1,576,971
Expenditures					
Operating-Departmental	28,881	136,282	84,005	84,005	84,005
Operating-Non-Departmental	1,042,528	1,083,312	1,220,800	1,220,800	1,220,800
Debt Service					
City's Portion	69,853	69,203	50,272	50,272	50,272
Stadium's Portion	71,837	99,558	155,064	155,064	155,064
Capital Outlay	0	19,250	20,000	20,000	20,000
Transfer to City Capital Projects Fund (Skyboxes)	0	0	0	0	0
Transfer to City Capital Projects Fund (Pay-as-you-go)	0	0	110,724	110,724	110,724
Total Expenditures	\$1,213,099	\$1,407,605	\$1,640,865	\$1,640,865	\$1,640,865
Ending Funds	\$507,311	\$517,992	\$167,865	\$167,865	\$167,865

(a) The Stadium Fund was created in FY 2004. When preparing the FY 2004 budget, it was anticipated that a \$50,000 contribution from Merritt Hutcherson and \$319,830 from fund raising activities at the Chamber of Commerce would be available as of July 1, 2003 to provide a beginning balance for the fund. These monies were not received before June 30, 2003 and the fund began with a zero beginning balance. The actual FY 2004 revenues include \$50,000 in revenue from the Merritt Hutcherson contribution and \$375,000 from the Chamber of Commerce fund raising activities.



Stadium Fund Budget Description

The Department Requested FY 2006 Stadium Fund budget of \$1,640,865 represents a 16.6% increase of \$233,260 as compared to the Adopted FY 2005 budget of \$1,407,605.

Significant change introduced in the Department Requested FY 2006 budget:

- \$233,260 increase in operating expenses primarily due to a scheduled increase in debt service and an increase in LBC, Inc. operating costs.

All items requested were proposed by the City Manager for funding.

The Proposed FY 2006 Stadium Fund budget was adopted by City Council without changes.



Technology Fund. This fund provides for the ongoing replacement and enhancement of the City's technology infrastructure.

	Actual FY 2004	Adopted FY 2005	Department Requested FY 2006	Manager's Proposed FY 2006	Adopted FY 2006
FUND SUMMARY					
BEGINNING FUNDS	\$885,152	\$666,845	\$846,527	\$846,527	\$846,527
REVENUES					
Use of Money and Property	8,892	6,000	10,000	10,000	10,000
Miscellaneous Revenue	27,267	20,197	15,148	15,148	15,148
Transfer from General Fund	615,599	347,701	421,138	271,138	421,138
TOTAL REVENUES	\$651,758	\$373,898	\$446,286	\$296,286	\$446,286
EXPENDITURES					
<i>Contractual Services</i>					
Maintenance and Repair	32,441	0	21,000	21,000	21,000
Miscellaneous Contractual Services	56,648	408,000	218,000	218,000	368,000
<i>Other Charges</i>					
Supplies and Materials	45,059	60,000	79,000	79,000	79,000
Travel and Training	0	7,000	0	0	0
<i>Capital Outlay</i>	30,221	100,000	183,000	183,000	183,000
<i>Transfer to City Capital</i>	500,000	0	0	0	0
TOTAL EXPENDITURES	\$664,368	\$575,000	\$501,000	\$501,000	\$651,000
ENDING FUNDS	\$872,542	\$465,743	\$791,813	\$641,813	\$641,813

Technology Fund Budget Description

The Department Requested FY 2006 Technology Fund budget of \$575,000 represents a 33.4% percent decrease of \$288,702 as compared to the Adopted FY 2005 budget of \$863,702.

Significant changes introduced in the Department Requested FY 2006 budget include:

- \$105,000 for Software Purchases to enhance network infrastructure.
- \$500,000 reduction in City Capital due to the completion of the telephone system replacement project.

All items requested were proposed by the City Manager for funding.

The Proposed FY 2006 Technology Fund budget was adopted by City Council with the following change:

- ♦ \$150,000 increase in the transfer from the General Fund for PC Replacements.